



## **HYRDANT METER TERMS & CONDITIONS**

### **June, 2023**

#### **Notice to Applicants**

The "Applicant", the company or individual to whom temporary hydrant use will be granted, is required to read these Terms and Conditions carefully to assure full compliance with the Auburn Water District (District) policies. Temporary access to a hydrant is conditioned on your acceptance of, and compliance with these Terms. Failure to follow these Terms and Conditions will be cause for immediate forfeiture of the hydrant meter.

#### **Disclaimer**

The District will in no way be held liable for any loss or damage to the public water system, hydrant, or equipment provided for metering and backflow prevention. After initial inspection and testing of the water meter and reduced pressure backflow preventer setup, the Applicant shall be solely responsible for any and all theft, loss or damage to this equipment.

#### **Application Process**

The application requires a fee of \$2,000.00 payable upon submission of the application. The Applicant must provide a billing address where the District will send monthly water usage invoices. Failure to pay water usage fees within 60 days of assessment shall result in revocation of this Hydrant Use Permit.

#### **Initial Installation & Testing**

The Applicant shall contact the District to schedule onsite training and initial inspection/testing of the backflow preventer. At this time, the Applicant shall receive instruction on the proper installation of the water meter and backflow prevention setup, as well as proper and safe operation of the hydrant. Upon request, the Applicant shall make the water meter available for inspection and documentation of the meter reading by District staff.

#### **Regular Hydrant Use**

After initial installation and testing, the Applicant shall be solely responsible for the proper operation of the hydrant and maintenance of associated equipment, including protecting the equipment from damage, unauthorized use, vandalism, and theft. The Applicant may remove and reinstall the meter and backflow prevention equipment if needed for this purpose. The support stand must be used whenever the meter & backflow device is attached to the hydrant. In cold weather the fire hydrant, meter, and all issued materials must be protected from freezing.

At no time shall the Applicant operate or connect to a hydrant without the water meter and backflow prevention equipment properly installed. The Applicant is advised that failure to use, or improper use of, the backflow preventer could result in contamination of the public water supply and associated potential risks to public health. The Applicant shall assume all liability associated with failure to use, or misuse, of the hydrant or backflow preventer.

### **Backflow Preventer Testing**

Upon request, the Applicant shall allow inspection and testing of the backflow prevention equipment by the District. At minimum, bi-annual testing of the backflow preventer is required.

### **Relocation**

This permit for Hydrant Meters includes permission to connect to the assigned hydrant. The Applicant shall not operate or connect to any other hydrant without prior written authorization from the District. If relocation is approved, inspection and testing of the water meter and backflow prevention setup at the new location is required prior to hydrant use.

### **Termination of Hydrant Use Permit**

Upon the completion of use, the Applicant shall notify the District. District staff will take a final reading from the hydrant meter, issue a final invoice to the Applicant for water used, and closeout the account. The amount of the deposit will be refunded only after the meter and equipment have been returned to District in good condition and the account has been paid in full. If the hydrant, water meter, backflow device or any associated equipment is damaged a \$200 fee or the cost of the repair, whichever is greater, will be applied. The Applicant will be charged the full replacement cost of the equipment if it is not returned to the District.

All hydrant meter permits issued by the District are subject to the conditions in effect at the time of issuance or thereafter adopted as an amendment to the water service regulations. Hydrant meter permits are revocable and permits may be revoked immediately, without notice, due to nonpayment, tampering with the meter or backflow protection, or where the use violates any provision of this Policy, or where access to the hydrant for routine or emergency fire protection purposes is impeded. Hydrant meter uses may also be suspended by the District during periods of water shortage. No hydrant meter permit, irrespective of its duration, shall be construed to constitute an irrevocable license to use or draw water through the hydrant meter or to connect to the Auburn Water District water system.

### **HYDRANT OPERATION RULES**

- The Applicants operate hydrants at their own risk and assume all responsibility for personal injury or damage to District equipment.
- Check all port caps to ensure they are tightly secure before operating the hydrant.
- Operate the hydrant with a hydrant wrench only. Never operate using a pipe wrench.
- Never open or close a hydrant rapidly. Opening or closing a hydrant too fast can send a water hammer through the water main that can cause it to rupture and/or damage the hydrant. It also disturbs the sediment in the water main affecting water quality and causing dirty water complaints.
- To control flow, use the valve on the hydrant meter. Never throttle a hydrant from the operation nut. Operate the hydrant to the fully-open or fully-closed positions. The valve should be in the closed position before opening the fire hydrant.
- If a hydrant is not operating properly, call District at 508-832-5336 to report the problem.